



FRIENDS OF MOSQUITO HILL, INC. BOARD OF DIRECTORS CANDIDATE INFORMATION PACKET

STATEMENT OF PURPOSE

Friends of Mosquito Hill, Inc. (FOMH) is a non-profit, tax-exempt, 501 C-3 corporation organized for charitable, educational, and scientific purposes.

FOMH fosters interest in and understanding and appreciation of the natural world for all ages through its support of educational programs, activities, and facilities located at MHNC.

FOMH consults with the professional staff at MHNC and the county parks director on program development, facilities and resources.

FOMH supports the recruitment, coordination and maintenance of a core of volunteer naturalist teachers to assist with the presentation of educational programs.

FOMH provides financial support for MHNC using contributions and membership dues.

FOMH publishes a quarterly newsletter to communicate information regarding MHNC and educational opportunities to the public.

ORGANIZATION OF FRIENDS OF MOSQUITO HILL

FOMH is directed by a Board of Directors who meets on a periodic basis, approximately once a month. Officers are elected annually; committee membership is appointed annually. An annual meeting is held to report to the membership the results of the year's activities and to elect new Board members.

OPPORTUNITIES AND EXPECTATIONS OF BOARD MEMBERS

What are the personal development opportunities for a FOMH board member?

- to use your talents and skills in the company of likeminded individuals to further the goals and objectives of the Friends of Mosquito Hill
- to “make a difference” in the environmental community and for the environmental education opportunities of area school children and the public
- to develop skills if you do not already possess them, such as to cultivate and solicit funds, read and understand financial statements, plan programs
- to gain experience regarding the norms of conduct, liability, and responsibilities and standards of a nonprofit board member.

What are the general expectations of a FOMH Board member?

1. Understand and demonstrate a commitment to the FOMH purpose
2. Contribute time and resources as able
3. Actively promote FOMH, recruit members and volunteers
4. Prepare for meetings by reading agendas, minutes, reports and other documentation in advance; suggest agenda items to ensure significant policy-related matters are addressed
5. Attend no less than 70% of regular board meetings; communicate with the Board President when absence is necessary
6. Ask timely and substantive questions at meetings consistent with personal conscience and convictions, while supporting the majority decision on issues decided by the board
7. Contribute skills and knowledge by participating actively in meetings and on at least one committee; volunteer for special assignments
8. Participate in or attend most of the activities of FOMH, including fundraising activities
9. Assist the board in carrying out its fiduciary responsibilities; understand and monitor the organization’s financial affairs
10. Identify and nurture possible candidates to the board who can make significant contributions to the work of the board and to FOMH
11. Ensure to the best of your ability that FOMH is complying with all legal and regulatory requirements
12. Maintain confidentiality of corporate business and that of special committees. Speak for the board only when authorized to do so.

2010 Board Member Candidate Information Form

Candidate's Name: _____

Mailing Address: _____

Telephone: (work) _____

Telephone: (home) _____

E-mail address: _____

Current Profession: _____

Current Employer: _____

Leadership Experience: _____

Community Involvement and Volunteer Experience: _____

Fundraising Experience: _____

Nonprofit Experience: _____

Why are you interested in this position? What interests, skills or knowledge do you possess that might be of use to the Friends of Mosquito Hill? _____

Nominations will be submitted to the Board, who will move forward with the selection process. While successful candidates may begin service immediately, their names will go forward for a positive ratification vote of the full membership of the Friends of Mosquito Hill at the next annual meeting.

All new Board members need to be FOMH members before beginning board service.

Please submit your application to the following address:

FOMH
N3880 Rogers Road
New London, WI 54961

OR

e-mail to hibbarmj@co.outagamie.wi.us

For more information contact Mike Hibbard (920) 779-6433